

## *Graduate Student Admission Guidelines*

**Ohio University College of Education  
Office of Graduate Studies  
Athens, OH 45701**

<http://www.coe.ohiou.edu/academics/grad-programs.htm>  
**740-593-4420**

**Department of Teacher Education  
Ohio University  
202 McCracken Hall**

<http://www.coe.ohiou.edu/academics/te/index.htm>

The Department of Teacher Education offers graduate degrees in the following areas:

### **Master of Education**

Adolescent to Young Adult (AYA) (grades 7-12)

Adolescent to Young Adult (AYA) with Licensure (grades 7-12)

Curriculum and Instruction

Intervention Specialist (Special Education) with Licensure (Mild to Moderate, Moderate to Intensive, Early Childhood Intervention Specialist)

Intervention Specialist (Special Education General) and Inclusion Strategies for General Education

Middle Childhood (Grades 4-9)

Middle Childhood with Licensure (Grades 4-9)

Reading Education\* (with Reading Endorsement added to existing licensure)

\*Note: Student seeking a masters degree in any of the above programs can also opt to complete a graduate reading endorsement. This endorsement (an additional 20 credit hours) is attached to your license and allows you to teach reading in grades K-12.

The masters programs provide the opportunity for prospective students to earn initial licensure, add licensure, or to earn a masters degree without licensure. Sample program requirements can be accessed on-line at <http://www.coe.ohiou.edu/academics/te/degree-programs/index.htm>.

### **Doctor of Philosophy**

Curriculum and Instruction

Mathematics Education

Middle Childhood Education

Reading and Language Arts

Science Education

Social Studies Education

Special Education

## APPLICATION DEADLINES

***For all programs:*** Application files must be complete no later than 1 month prior to end of the preceding academic quarter in which matriculation is desired (e.g., May 1 for Summer or Fall admission; November 1 for Winter admission; February 15 for Spring admission). All applications for Financial Aid are due by March 1 of the preceding year.

## MASTER'S ADMISSION CRITERIA

Note: These criteria are for U.S. citizens, permanent residents and international students whose first language is English.

1. Applications may be considered for admission without taking the Graduate Record Examination (GRE) if the applicant has either (a) 2.90 overall grade point average (4.00 point scale) on undergraduate work **OR** (b) 3.25 grade point average (4.00 point scale) on the last 90 quarter hours of undergraduate work.
2. Applicants not meeting the requirements of item 1 may be considered for admission if they have either (a) 2.70-2.89 overall grade point average (4.00 point scale) on undergraduate work **OR** (b) 3.00-3.24 grade point average (4.00 point scale) on the last 90 quarter hours of undergraduate work **AND** a Graduate Record Exam (GRE) combined score of 900 on the verbal and the quantitative sections.
3. Applicants not meeting the requirements for either 1 or 2 may be considered for admission if they have either (a) 2.50-2.69 overall grade point average (4.00 point scale) on undergraduate work **OR** (b) 2.70-2.99 grade point average (4.00 point scale) on the last 90 quarter hours of undergraduate work **AND** a Graduate Record Exam (GRE) combined score of 1000 on the verbal and the quantitative sections.
4. Persons seeking admission to the Master's degree in the College of Education who have already completed another Master's degree may be admitted one of the following ways.
  - a. A 3.50-4.00 (4.00 point scale) graduate grade average earned on an already completed Master's degree will not need to submit a test score.
  - b. If previous Master's degree grade point average is less than a 3.50 (4.00 point scale), will be considered for admission as persons with a Bachelor's degree and may be required to submit a test score based upon Bachelor's grade point average.
5. Other qualifications:
  - a. Submit three written letters of recommendation.
  - b. Submit a statement of professional goals related to the program you are entering. There is no specified length or format.
6. Evidence of appropriate preparation and experiences as demonstrated by:
  - a. Bachelor's degree from a regionally accredited institution or equivalent.
  - b. An undergraduate program of studies which provides adequate preparation for the Master's degree program the applicants wishes to enter.

## DOCTORAL ADMISSION CRITERIA

Note: These criteria are for U.S. citizens, permanent residents and international students whose first language is English.

1. Academic ability:
  - a. All prospective doctoral students must have a master's grade point average of 3.40 (4.00 point scale).
  - b. A score of at least 1000 (verbal and quantitative) on the Graduate Record Exam (GRE)
2. Other qualifications:
  - a. Submit three **letters of recommendations**
  - b. **Autobiography** – The autobiography should include relevant personal and professional information about the applicant, including a statement concerning long range career goals. There is no specified length.
  - c. **Experience** – Based on the nature and extent appropriate to the individual doctoral program as defined by each program area.

## INTERNATIONAL STUDENT ADMISSION CRITERIA

Note: These criteria are for students whose first language is not English.

1. **Certified Transcripts** - From all institutions of higher learning showing the award of a Bachelors degree. Submit to: Graduate Studies, 44 University Terrace, Athens OH 45701.
2. **Three letters of recommendation** – Two of the recommendations should be from college professors and one from an employer or professional colleague. The recommendations should be submitted in English; or, if the recommendations are in the native language, the original should be accompanied by a certified translation.
3. **Autobiography** – This is not to exceed five typewritten pages. The autobiography should be submitted in English; or, if the autobiography is written in the native language, the original should be accompanied by a certified translation. This autobiography, as a minimum, should include the following information: educational experiences; professional work experiences; career goals; future expectations; major influencing factors in your life; professional organizations; why you are selecting Ohio University and the particular program you are applying to. You may include other information which you feel is relevant.
4. **Proof of Financial Responsibility** – The form is enclosed with your application materials. This form must be received by the Office of Graduate Studies, McKee House, before the I-20 visa. The form is available at [www.ohio.edu/graduate/prospective\\_student\\_form.cfm](http://www.ohio.edu/graduate/prospective_student_form.cfm).
5. **Proof of English Proficiency** – A student whose native language is not English, either:
  - a. Must submit a TOEFL (Test of English as a Foreign Language) score of 550 (computer based 213);
  - OR**
  - b. Have a TOEFL score ranging from 450 to 549 (computer based 133-210) which may be reviewed by the Graduate Committee (admission is not guaranteed).
  - All admitted international students who submit a TOEFL score will be retested by the Ohio Program of Intensive English (OPIE) upon their arrival on-campus.

- Based upon this retest, the student will either be cleared for full-time academic study, or placed full or part-time in English language study.
- Prospective international graduate students who have awarded a U.S. master's degree may choose to meet the criteria for students whose first language is English.

### **INTERNATIONAL STUDENT TEACHER LICENSURE**

International students who wish to become licensed as public school teachers by the State Department of Education of Ohio, will be required to meet the same requirements as all other students. These requirements include the successful completion of the Praxis I (if an acceptable GRE score of 1000, verbal and quantitative) is not submitted, admission to Professional Education, successful completion of a graduate program, coursework, student teaching, successful completion of Praxis II Exam and fingerprinting.

### **ALTERNATIVE SPECIAL CASE ADMISSION**

Alternative admission may be granted to a student who does not meet the required grade point average or test score on one of the required standardized tests. **Alternative admission may be considered after all required application materials have been received, including transcripts and test scores.** Alternative admission may be based on the achievement of a compensating test score, or successful completion of an interview with program area faculty, and/or factors such as extensive work experience and/or outstanding recommendations.

### **NONDEGREE ADMISSIONS CRITERIA**

Contact the Office of Student Services, <http://www.coe.ohiou.edu/student-services/index.htm>, 124 McCracken, for more information on these criteria.

### **COMPLETED INTERNATIONAL ADMISSION DEADLINES**

Application materials should be completed at least **six** months prior to the quarter you wish to be admitted (unless otherwise noted on first page of this document).

### **INTERNATIONAL STUDENT CONTACTS**

- International Student Office, 172 Scott Quad, 740-593-4430, <http://www.ohio.edu/graduate/>
- Ohio Program of Intensive English, Gordy Hall, 740-593-4575, <http://www.ohiou.edu/opie/index.html>
- Test of English as a Foreign Language (TOEFL) – 609-771-7550 or <http://www.toefl.org>
- Office of Graduate Studies, McKee House, 740-593-2800, [www.ohio.edu/graduate](http://www.ohio.edu/graduate)
- Financial Aid Office, 020 Chubb Hall, 740-593-4141, <http://www-sfa.chubb.ohiou.edu/html/index.html>

## TESTING INFORMATION FOR ALL APPLICANTS

### ➤ GRADUATE RECORD EXAM

The General GRE (verbal and quantitative) is offered by computer only. On the **OHIO UNIVERSITY ATHENS CAMPUS**, the test may be taken at the Educational Testing Center, 101A Computer Services Building, 740-597-1537. The information bulletin and registration form may be obtained by contacting Educational Testing Service at 609-771-7670. The Computer-Based Test (CBT) may be scheduled by calling 1-800-GRE-CALL. The GRE information bulletin also includes phone numbers for specific test centers. The GRE Website is <http://www.gre.org>. The CBT is also offered through the Ohio University Educational Testing Center at 740-597-1537 or [www.ohio.edu/etc](http://www.ohio.edu/etc). Scores over five years old not meeting cut-off scores may not be accepted for admission.

### ➤ TEST OF ENGLISH AS A FOREIGN LANGUAGE

Information on test centers may be obtained by calling 609-771-7500 or visit their WEB site at <http://toefl.org> or email <mailto:toefl@ets.org>.

## FINANCIAL AID

### **GRADUATE ASSOCIATESHIPS AND TUITION SCHOLARSHIPS**

Applications for this type of financial assistance may be obtained from the Department of Teacher Education or the Office of Graduate Studies, Education. Please note that the application forms for financial assistance must be received no later than March 1 preceding the academic year to which you are applying. Priority consideration will be given to those applicants who apply and are admitted by the March 1 deadline. Graduate associateships and tuition scholarships are awarded by the Department of Teacher Education. Any questions concerning graduate associateships should be directed to the Teacher Education Department, 740-593-4424.

### **RESIDENCE LIFE POSITIONS**

Information on residence life positions may be obtained by contacting the Residence Life Office, 037 Scott Quad, 740-593-4095.

### **FINANCIAL AIDS OFFICE**

Information on student loans and other types of financial aid is available from the Financial Aids Office, Chubb Hall, 740-593-4141 or <http://www-sfa.chubb.ohiou.edu/html/index.html>.

## TEACHER LICENSURE

In addition to successfully completing course work, student teaching, and degree requirements, the Praxis II test, licensure application fee, and the submission of a fingerprint card is required for licensure in the State of Ohio.