OHIO UNIVERSITY

The Gladys W. & David H. Patton
College of Education and Human Services

COOPERATING/PARTICIPATING TEACHERS
APPLICATION FOR USE OF GRADUATE FEE WAIVER

(Return completed form to: Ohio University CEHS, Room 201, McCracken Hall, Athens, OH 45701)

You must be admitted to Ohio University as a graduate student to receive a graduate fee waiver. You must register as stated in the Schedule of Classes before submitting this form to The Patton College of Education & Human Services. Failing to officially register for the course(s) you requested will cancel your graduate fee waiver. **NOTE: Fee waivers can *ONLY* be used on graduate courses. Fee waivers *CANNOT*, for ANY reason, be used on undergraduate courses.**

Name of Applicant: _____ PID # _____
Home Address: _____ Telephone number: _____
_____ E-mail: _____

School Name: _____ School District: _____
School Address: _____ Telephone Number: _____
_____ Fax number: _____
_____

Quarter: _____

Credit hrs: _____ Class ID: _____ Call #: _____ Campus: _____
Credit hrs: _____ Class ID: _____ Call #: _____ Campus: _____
Credit hrs: _____ Class ID: _____ Call #: _____ Campus: _____
Credit hrs: _____ Class ID: _____ Call #: _____ Campus: _____
Credit hrs: _____ Class ID: _____ Call #: _____ Campus: _____

By signing below you are obligated to pay tuition *charges if you withdraw from the course(s).
*If you withdraw during the first two weeks of an academic quarter or during the first week of a summer term, AND contact the ESA Records Manager, CEHS, Room 201, McCracken Hall, Athens, OH 45701 in writing at the time of your withdrawal, you may reclaim your graduate fee waiver that you activated. However, the University assesses a 20% penalty that this waiver will NOT cover and you are responsible for paying all charges.

*If you withdraw after the first two weeks of an academic quarter (or after the first week of a summer term), you will NOT have the option of reclaiming your graduate fee waiver that you activated. You will be responsible for paying all remaining charges not covered by the graduate fee waiver.

_____ _____ _____ _____
Applicant's Signature date Dean's Signature date

Do not complete this section; this section will be completed by the CEHS
You are approved for _____ hours of graduate instructional fees totaling $_____ once you have officially registered. **010-0000-07070-741000-UN0301900**
You are approved for _____ hours of graduate general fees totaling $_____once your registration is complete **010-0000-07070-746000-UN0700591**
Total graduate fees: $ _____ for _____ graduate credit hours.