



OHIO UNIVERSITY

The Gladys W. & David H. Patton College of Education and Human Services

SCHOOL DISTRICT'S FEE WAIVER FORM
APPLICATION FOR USE OF DISCOUNTED GRADUATE FEE WAIVER
(Return completed form to: Ohio University CEHS, Room 201, McCracken Hall, Athens, OH 45701)

By using this graduate fee waiver you agree to pay 50% of the amount of the waiver (includes the instructional and general fee) given to you by your school district. You must register as stated in the Schedule of Classes. Failing to officially register for the course(s) you requested will cancel your graduate fee waiver, and the graduate fee waiver will not be available to your school district. You must also be admitted to Ohio University as a graduate student to receive a graduate fee waiver. NOTE: Fee waivers can ONLY be used on graduate courses. Fee waivers CANNOT, for ANY reason, be used on undergraduate courses.

Name of Applicant: PID#:
Home Address: Phone:
E-mail:

School Name: School Dist:
School Address: Phone:
Fax:

NUMBER OF GRADUATE FEE WAIVERS APPROVED BY SUPERINTENDENT:

Quarter:

Credit hrs: Class ID: Call #: Campus:
Credit hrs: Class ID: Call #: Campus:

By signing below you are obligated to pay tuition *charges if you withdraw from the course(s).

*If you withdraw during the first two weeks of an academic quarter or during the first week of a summer term, contact Melinda Smith, smithm3@ohio.edu in writing at the time of your withdrawal, you may reclaim the graduate fee waiver that you activated. However, the University assesses a 20% penalty that this waiver will NOT cover and you are responsible for paying all charges.

*If you withdraw after the first two weeks of an academic quarter (or after the first week of a summer term), you will NOT have the option of reclaiming your graduate fee waiver that you activated. You will be responsible for paying all remaining charges not covered by the graduate fee waiver.

SUPERINTENDENT'S SIGNATURE DATE
APPLICANT SIGNATURE DATE
DEAN SIGNATURE DATE

*Superintendent, please make sure the number of fee waiver(s) approved by you is stated above.

Do not complete this section; this section will be completed by the CEHS
hours of graduate instructional fees totaling \$ charged to 010-0000-07070-741000-UN0301900
hours of graduate general fees totaling \$ charged to 010-0000-07070-746000-UN0700591
Total graduate fees: \$ for total graduate credit hours.